GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF AGRICULTURE JAMMU

ADVERTISEMENT NOTICE NO. 01/E of 2013
DATED: 28-12-2013

In pursuance to Government Order No. 735-GAD of 2008 dated 30.05.2008, Applications on prescribed format (Annexure) are invited from the permanent residents of Jammu and Kashmir State for recruitment to the posts of Class-IV category lying vacant both at Divisional Cadre (Mali/Orderly/Peon/Guard/Chowkidar/Watchman) and in District Cadre separately; 1) Jammu for orderly only, 2) Kathua for Orderly/Peon/Chowkidar, 3) Udhampur for Mali/Orderly/Peon/Watchman/Khalasi, 4) Reasi for Mali/Orderly/Peon/Watchman/Khalasi, 5) Ramban for Khalasi only, 6) Doda for Orderly/Peon/Khalasi, 7) Kishtwar for Mali/Chowkidar, 8) Rajouri for Orderly/Peon, 9) Poonch for Mali only) of Jammu Province. The recruitment would be effected in light of the Recruitment Policy issued vide Govt. Order No. 257-F of 2011 dated 27.10.2011 read with SRO-332 of 2011 dated 28.10.2011. The interested eligible candidates can apply only in their respective districts from where Permanent Residence Certificate has been issued in their favour for district level posts.

Note: The candidates who have applied earlier in response to this Directorate's Advertisement Notice No. 01/E of 2009 dated 22-09-2009, and are eligible, as per the revised criteria, need not to apply again.

Terms & Conditions

1. The pay band of the above mentioned posts shall be Rs. 4447-7440 with G.P. of Rs. 1300/-. However, the selected candidates shall be paid fixed monthly salary for the first five years as per the below mentioned details in light of the Govt. Order No. 257-F of 2011 dated 27.10.2011.

<table>
<thead>
<tr>
<th>S.No</th>
<th>Pay Band</th>
<th>Grade Pay</th>
<th>Fixed Salary (र per Month for 1st two years)</th>
<th>Medical Allowance</th>
<th>Medical Allowance</th>
<th>Total Salary (र per Month during 1st two years)</th>
<th>Fixed salary (र per Month during next 3 years)</th>
<th>Total Salary during next 3 years (र per Month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>4440-7440-18</td>
<td>1300</td>
<td>2870</td>
<td>300</td>
<td>3170</td>
<td>4310</td>
<td>300</td>
<td>4610</td>
</tr>
</tbody>
</table>

2. Age Limit
   Age as on 01.01.2014 should not be:-
   a) Below 18 years
   b) Above 37 years in case of open merit
   c) Above 40 years in case of SC/ST/RBA/ALC/OSC and In-service candidates
   d) Above 39 years in case of physically challenged candidates
   e) Above 45 years in case of Ex-serviceman

3. The candidates must possess the minimum basic qualification as matric and maximum as 10+2 from any recognized Board/University. However, no additional weightage shall be given to any candidate for higher qualification in terms of SRO-99 of 2008 dated 07.04.2008.
4. Application forms duly completed along with attested copies of the following documents should be submitted in person (under proper receipt) or by registered post in the Office of the undersigned for division cadre posts and to the concerned Chief Agriculture Officer for district cadre posts up to 20th January 2014 between 11.00 AM to 3.00 PM on working days only. No application form shall be accepted after the expiry of the due date.
   a) Date of Birth Certificate 
   (Matriculation Certificate)
   b) Academic Qualification Certificate
   c) Marks Certificate of 
      each examination passed 
      (Matric/10+2)
   d) Permanent Resident Certificate
   e) Category certificate
   f) Recent Photographs duly 
      attested by Gazette Officer
   g) Character Certificate
   h) Fitness Certificate

5. All the documents attached with the application form shall be signed by the applicant and the pages numbered.

6. Application for Divisional Cadre posts must be submitted along with relevant certificates/documents as mentioned at S. No. 4 to this Directorate in the Office of Joint Director, J & K State Land Use Board, Krishi Bhawan Complex, Talab Tilu Jammu and for District Cadre in the office of Chief Agriculture Officer of the concerned district by or before the due date.

7. Application forms found deficient in any manner or in respect of any Document mentioned in notification shall be rejected at the time of scrutiny.

8. Candidates should submit treasury receipt worth Rs. 10/- with the Application Form.

9. Candidates found guilty of impersonation or submitting false, fabricated and/ or tempered documents or suppressing material information shall lead to rejection of his/her candidature at any stage besides, rendering him/her liable for criminal prosecution.

10. The candidates will have to appear before the selection committee for interview at the venue to be intimated later on at their own expenses.

11. The date of interview shall be notified separately in atleast two local dailies through print media through Information Department, J&K. No call letters shall be sent to the candidates individually. However, the candidates in their own interests may contact this office on phone No.0191-2555705/2505619/ 2505403 of this Directorate and from the Chief Agriculture Office of the concerned district regarding the date of interview. No claim of being unaware of the interview date shall be entertained.

12. The candidates should be in possession of all certificates/documents in original at the time of interview.

13. In case of receipt of large number of applications, the candidates shall be shortlisted for interview in the ratio of 1:10 in each category on the basis of academic merit.

14. Reservation rules are applicable as per standing instructions/directions of the Govt.

15. The candidate should paste his/her recent passport size photograph on the form duly attested by a Gazetted Officer.

16. Any attempt made by the candidate to influence the selection committee will result in his/her disqualification from the recruitment process.

17. The selection of the candidates shall be made as per rules/guidelines issued by the competent authority from time to time.

Sd/-

(Ajay Khajuria)
Director of Agriculture
Jammu
No:-Agri/DAJ/Estt-106/2013\[552-99\]  Dated:- 28-12-2013

Copy to the:-

1. Commissioner/Secretary to Government, Agriculture Production Department, J&K Government Civil Secretariat, Jammu for favour of information please.
2. Commissioner/Secretary to Government, General Administration Department, J&K Government Civil Secretariat, Jammu for favour of information please.
3. Divisional Commissioner, Jammu for information and necessary action. He is requested to nominate two Gazetted Officers belonging to the different reserved categories and one other officer to the Committee for conducting the interviews for Class-IV posts falling in Divisional Cadre.
4. Joint Director Information Department, Jammu for publication of the Advertisement Notice twice before the last date of submission of application forms in three daily leading News papers of the State.
5-13. Deputy Commissioner, Jammu/Kathua/Udhampur/ Reasi/ Ramban/ Doda/ Kishtwar/ Rajouri/Poonch for information and with the request to nominate two Gazetted Officers belonging to the different reserved categories and one District officer to the Committee for conducting the interviews for Class-IV posts falling in District Cadre.
14-22. Chief Agriculture Officer, Jammu/Kathua/ Udampur/ Reasi/ Ramban/ Doda/ Kishtwar/ Rajouri/Poonch for information and necessary action.
23. Agriculture Chemist, Directorate of Agriculture, Jammu. He will make arrangements to set up proper booths for collection of applications for Divisional Cadre posts.
24. Private Secretary to Hon'ble Minister for Agriculture for kind information of the Hon'ble Minister.

Dy. Director of Agriculture (Central) Jammu
‘Annexure’

APPLICATION FORM FOR APPOINTMENT IN AGRICULTURE DEPARTMENT
JAMMU

Post applied for.................................. at Division / District level

1. Advertisement Notice No._________ Dated ____________

2. Application for the post of_______________________________

3. Name of the Candidate (in block letters)_______________________________

4. Father’s Name _______________________________

5. Permanent Address _________________________________________
   Mohalla/Street _______________________________________
   Village ____________________ Tehsil _________________
   District ____________________ Pin Code ________________

6. Present Address ____________________________________________
   Mohalla/Street _______________________________________
   Village ____________________ Tehsil _________________
   District ____________________ Pin Code ________________

7. Date of Birth (as per Matriculation certificate)_____________________

8. Reservation Category (if any)_______________________________

9. Details of Academic Qualification:-

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Examination passed</th>
<th>Examination Board</th>
<th>Year/ Session</th>
<th>Marks obtained</th>
<th>Maximum marks</th>
<th>Percentage (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Matriculation</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
<td>10+2</td>
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10. Details of Treasury Receipt No.________________________ Dated ____________

11. Details of documents attached _________________________________

12. Declaration:
   I hereby declare that:
   a) The statement given in the application form are true to the best of my knowledge and belief.
   b) I have never been arrested/ prosecuted or involved in any criminal case or convicted by any court of law.
   c) I understand that any willful misrepresentation of facts and concealment of any information shall result in cancellation of my candidature and shall render me liable for punitive action under law

Signature of the Candidate