GOVERNMENT OF JAMMU & KASHMIR
DIRECTORATE OF AGRICULTURE, JAMMU.

To
The Director Agriculture,
Jammu/Kashmir
Director SAMETI
Jammu/ Kashmir.

No:-NO/ATMA/2014-15/1065-1102 Dated: - 2-11-2015

Subject: - Approval of District wise District Extension work plan for 2015-16
Under Centrally Sponsored Scheme “Support to State Extension Programme for Extension Reforms” Submission on Agriculture Extension (SMAE) ATMA scheme.

Sirs
In continuation this office communication no NO/ATMA/2014-15/1004-41 Dated: 20-10-2015, Kindly find enclosed herewith the approved district wise District Extension work Plan of Centrally Sponsored Scheme “Support to State Extension Programme for Extension Reforms” (ATMA) a sub mission of the “National Mission on Agriculture Extension & Technology”. The approved action plan needs to be implemented as per the Revised ATMA Guidelines of 2014 of the scheme.

The approval is subject to the following conditions:

- The expenditure shall be restricted as per the guidelines of the scheme on approved component/programme of 2015-16 and also as per actual amount of funds available/released against the approved action plan. No deviation is allowed in any case.
- Funds released earlier to the implementing agencies and lying unutilized (Unspent) including the interest accrued right from inception of the scheme up to 31-03-2015 are utilized for implementing activities under the action plan of 2015-16.
- Manpower sanctioned under the scheme at district/block levels be appointed on contractual basis within one month positively.
- The drawing and disbursing officer shall ensure that funds released are utilized prudently and judiciously and in no case they should book the expenditure just for the sake of spending and no liability is to be created under the scheme.
- The expenditure shall be incurred by the DDO’s after observing all the codal formalities required under rules and as per the ATMA guidelines of 2014.
- The DDOs shall ensure that there is no overlapping/duplicating in adoption of scheme/incurring of expenditure from any other scheme of the State or Central Government.
- The DDO shall furnish progress report (both in physical and financial) to the Directorate by 5th of every month for its onward submission to the Administrative department/GOI and also feed the MPR in the farmers portal every month.
- The release of funds should not be taken as final authority for utilization and DDO should satisfy himself/herself about the techno economic viability of the scheme/components to ensure optimum Utilization of funds.
- The DDO shall send provisional/Audited Utilization Certificate of funds by 30-11-2015.
- At least 50% beneficiaries must be small and marginal farmers and 30% beneficiaries should be woman farmers/farm woman as per guidelines of the Scheme.
- Programmatic funds shall be spent on rain fed areas at least in proportion to the extent of rain fed areas in the District.
- Matching state share needs to be released in the ratio of 50:50 (Centre: State) for all components of action plan. Funds sanctioned under SC & ST category of farmers should be strictly utilized for the purpose it is sanctioned.
- Farmer Advisory Committees (FACs) at state/district & block level may be necessarily constituted/suitably strengthened and duly notified within 2 months.
- Convergence Strategy detailing therein the sector wise and location wise details of trainings, demonstrations, Farm schools with KVKs & SAUs may be drawn before implementation of the activities.
- This approval shall remain valid till next SEWP is approved.

Yours faithfully,

[Signature]

Dr. S.S. Jamwal
(Nodal officer ATMA)
Director of Agriculture Jammu.

Copy to the:-
1. Commissioner Secretary to Government, Agriculture Production Department Civil, Secretariat, Srinagar, for favour of information please.
2. District Development Commissioner (Chairman ATMA governing Board) for favour of information & necessary action please.
3. District Planning, Agriculture Production Department Civil, Secretariat, Srinagar, for favour of information please. This is reference to his office communication no Agri /PC-07/2014-15 - Part dated 01-09-2015.
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**Note:** Time intervals are approximate and subject to change.